

### Student Exchange Nomination Form

Semester	Deadline for Nomination	Deadline for Application
Fall 2021 (October 1 Admission)	1 May 2021	15 May 2021
Spring 2022 (April 1 Admission)	1 October 2021	15 October 2021

Dear Partners:

We look forward to hosting your student(s) in the coming months! Please nominate each student applicant using a separate copy of this form and submit it, along with the application materials by the abovementioned dates. Thank you.

Partner institution:	
Student name:	
Academic major:	

#### Inbound Student Exchange Application Materials:

1. Student Exchange Applicant Nomination Form - Form IS-01
2. Student Exchange Application Form - Form IS-02
3. Certificate of Eligibility Inquiry Form - Form IS-03
4. Japanese Language Proficiency Questionnaire - Form IS-04
5. Immunization and Infectious Disease History - Form IS-05
6. Inbound International Student Health Survey – Form IS-06
7. Latest student transcripts (PDF)
8. Scanned copy of current passport photo ID page (Color, PDF)
9. Digital passport-style photo in high-res JPEG
  - For Certificate of Eligibility and student ID card
  - Please refer to the following site about the specifications for photos.  
[http://www.immi-moj.go.jp/english/tetuduki/zairyuu/photo\\_info.html](http://www.immi-moj.go.jp/english/tetuduki/zairyuu/photo_info.html)
10. Study Abroad Plan (1 page [A4 or 8.5" by 11"] in length, submitted in Word):
  - a. Autobiographical information (name, year in school, academic major, etc.);
  - b. explanation of why the nominee seeks to study abroad at Tama University School of Global Studies in Japan, and;
  - c. A proposal of what the nominee intends to study and experience in Japan.

Please submit all documents via email to: [international@gr.tama.ac.jp](mailto:international@gr.tama.ac.jp)