Certificate of Eligibility Inquiry Form

Dear student:

The following information is required for application for your Certificate of Eligibility (COE) through the Japanese Department of Justice Immigration Control. This Certificate is necessary for you to apply for a Japanese study visa at your local embassy or consulate. Please answer all questions completely and truthfully, and return this form by email together with all other materials listed on our website.

Thank you.

|  |  |
| --- | --- |
| **Question** | **Your Answer** |
| 1. Nationality
 | Enter nationality. |
| 1. Date of birth (Day/Month/Year)
 | (DD):    / (MM):    / (YYYY):      |
| 1. Surname

(Family name) | Enter surname as it appears on your passport. |
| Given name(First & middle name(s)) | Enter given (first and middle(s)), as on your passport. |
| 1. Sex
 | Select your sex. |
| 1. Place of birth

(Municipality [city, town] & country) | Enter your place of birth (municipality & country name). |
| 1. Marital status
 | Select your marital status. |
| 1. Occupation
 | Enter your occupation. |
| 1. Hometown or home city
 | Enter your hometown or home city. |
| 1. Date of entry into Japan DD-MM-YYYY

(Enter if known. If undecided, leave blank.) | Select your proposed date of entry into Japan. |
| 1. Port of entry:
 | Select airport.Other: Enter name of port. |
| 1. Intended length of study:
 | Select your intended length of study. |
| 1. Accompanying persons
 | Will you be accompanied by anyone? |
| 1. Place of visa application –

(Location of closest Japanese embassy or consulate) | Indicate the city/area where the Japanese embassy or consulate is located. |
| 1. Have you been to Japan before?
 | Select yes or no. |
| If YES, how many times? | # times |
| If YES, enter last dates entered & departed (DD/MM/YYYY) | Enter: (DD):    / (MM):    / (YYYY):     Depart: (DD):    / (MM):    / (YYYY):      |
| 1. Do you have a criminal record in Japan or overseas?
 | Select yes or no.If yes, explain: Enter details. |
| 1. Have you ever been deported from or ordered to leave Japan?
 | Select yes or no.If YES: (DD):    / (MM):    / (YYYY):       |
| 1. Family in Japan or co-residence

(Please attach an extra page if you need more room) | Select yes or no.If yes, please indicate the following:1. Relationship: Enter relationship to you.
2. Name: Full legal name.
3. Date of birth (Day/Month/Year)

 (DD):    / (MM):    / (YYYY):     1. Nationality: Enter nationality.
2. Residing with applicant: Yes or no.
3. School/workplace: Enter name.
4. Residence card number: Enter #
 |
| 1. Last school or educational institution OR present school
 | Select education level.Other: Enter details. |
| Name of the school | Enter name of school. |
| 1. Date of graduation or expected graduation
 | Year      Month       |
| 1. Total years of formal education (from elementary school to last institution of education)
 |  # years |
| 1. Means of financial support & monthly amount (Japanese yen [JPY] per month)

NOTE: If you are applying for a scholarship and have **not yet** received the funds, you **must** choose “myself, overseas remittance, carrying from abroad, or benefactor in Japan” and enter the relevant information below. | [ ]  Myself (     ) (JPY)[ ]  Overseas remittance (     ) (JPY)[ ]  Carrying from abroad (     ) (JPY)Who? Name & relation to youWhen? Planned date[ ]  Benefactor in Japan (     ) (JPY)[ ]  Scholarship (     ) (JPY) |
| If you checked “Remittance from abroad,” “carrying from abroad,” or “Benefactor in Japan,” please indicate the information below: |
| Name: | Enter full legal name. |
| Home address: | Enter home address. |
| Home telephone: | Enter telephone number with country code, area code, etc. |
| Occupation (type of employment) | Enter occupation or type of employment. |
| Workplace telephone: | Full legal name. |
| Annual income: | Enter annual income. |
| Relationship to you: | Enter relationship to you. |
| If you checked “Scholarship” **and have already received the funds**, please indicate the information below: |
| Organization providing the scholarship | Select organization type.Other: Enter details. |
| Plans after graduation or upon completion of your study abroad program | Indicate your plans…Other: Enter details. |

End of document

Last updated 2016.02.10